

Information:

Drawer: Accounts Payable - Invoices **Vendor Number:** 1011274 **Vendor Name:** Harper College

Check Details:

Check Number: 0346717 **Check Amount:** \$ 8,899.00 **Check Date:** 11/25/2025

Invoice Details:

Invoice Number: S0012711 **Invoice Date:** 11/5/2025 **PO Number:** P0020155 **Voucher Number:** V0914652

Document Type: AP Invoice

Document Below

05-NOV-2025 09:52:08 AM William Rainey Harper College
TERM: 202630 Third Party Billing Statement
1200 W Algonquin Road A214
Palatine, IL 60067
(847)925-6880

PAGE 1
TSRTBIL

College Of DuPage - CE
ATTN: Accounts Payable
425 Fawell Blvd
Glen Ellyn, IL 60137

0760344
DUE: 05-DEC-2025

TERM	ITEM DATE	DESCRIPTION	CHARGES	CREDITS
- CURRENT CHARGES/CREDITS -				
INVOICE NUMBER - S0012711				
202630	0929372	Carreno, Miguel		
	03-OCT-25	CPE 1.6 Tuition	809.00	
		STUDENT TOTALS	809.00	
202630	0929374	Clark, Michael		
	03-OCT-25	CPE 1.6 Tuition	809.00	
		STUDENT TOTALS	809.00	
202630	0929390	Collins, Roland		
	03-OCT-25	CPE 1.6 Tuition	809.00	
		STUDENT TOTALS	809.00	
202630	0929375	Costello, Clayton		
	03-OCT-25	CPE 1.6 Tuition	809.00	
		STUDENT TOTALS	809.00	
202630	0929376	Henry, Hailey		
	03-OCT-25	CPE 1.6 Tuition	809.00	
		STUDENT TOTALS	809.00	
202630	0689894	Janikowski, Rebecca		
	03-OCT-25	CPE 1.6 Tuition	809.00	
		STUDENT TOTALS	809.00	

* * * CONTINUED * * *

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DUE: 05-DEC-2025

TERM	ITEM DATE	DESCRIPTION	CHARGES	CREDITS
202630	0929377	Mandley, Dontrell		
	03-OCT-25	CPE 1.6 Tuition	809.00	
		STUDENT TOTALS	809.00	
202630	0929383	Perez, Efrain		
	03-OCT-25	CPE 1.6 Tuition	809.00	
		STUDENT TOTALS	809.00	
202630	0929384	Perkins, Amelia		
	03-OCT-25	CPE 1.6 Tuition	809.00	
		STUDENT TOTALS	809.00	
202630	0929385	Stiegler, Ken		
	03-OCT-25	CPE 1.6 Tuition	809.00	
		STUDENT TOTALS	809.00	
202630	0929373	Taylor, Jennifer		
	03-OCT-25	CPE 1.6 Tuition	809.00	
		STUDENT TOTALS	809.00	

* * * CONTINUED * * *

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DUE: 05-DEC-2025

**** CONTRACTORS ACTIVITY ****

* CURRENT BILLED BALANCE *		8,899.00
PAST DUE: .00	FUTURE BALANCE: 0.00	TOTAL DUE: 8,899.00

* * * CONTINUED * * *

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0760344
DUE: 05-DEC-2025

Schedule For: 0929372 Carreno, Miguel

Term: Fall 2025/Cont Prof Edu

SUBJ	CRSE	SEC	COURSE TITLE	CREDS	ST	DAYS	START/STOP
LBS	8257	300	Solar Business/Technical Sales 2		RE	MTWRF	0900-0115pm

Course Credits: 2

Schedule For: 0929374 Clark, Michael

Term: Fall 2025/Cont Prof Edu

SUBJ	CRSE	SEC	COURSE TITLE	CREDS	ST	DAYS	START/STOP
LBS	8257	300	Solar Business/Technical Sales 2		RE	MTWRF	0900-0115pm

Course Credits: 2

Schedule For: 0929390 Collins, Roland

Term: Fall 2025/Cont Prof Edu

SUBJ	CRSE	SEC	COURSE TITLE	CREDS	ST	DAYS	START/STOP
LBS	8257	300	Solar Business/Technical Sales 2		RE	MTWRF	0900-0115pm

Course Credits: 2

Schedule For: 0929375 Costello, Clayton

Term: Fall 2025/Cont Prof Edu

SUBJ	CRSE	SEC	COURSE TITLE	CREDS	ST	DAYS	START/STOP
LBS	8257	300	Solar Business/Technical Sales 2		RE	MTWRF	0900-0115pm

Course Credits: 2

* * * CONTINUED * * *

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DUE: 05-DEC-2025

Schedule For: 0929376 Henry, Hailey

Term: Fall 2025/Cont Prof Edu

SUBJ	CRSE	SEC	COURSE TITLE	CREDS	ST	DAYS	START/STOP
LBS	8257	300	Solar Business/Technical Sales 2		RE	MTWRF	0900-0115pm

Course Credits: 2

Schedule For: 0689894 Janikowski, Rebecca

Term: Fall 2025/Cont Prof Edu

SUBJ	CRSE	SEC	COURSE TITLE	CREDS	ST	DAYS	START/STOP
LBS	8257	300	Solar Business/Technical Sales 2		RE	MTWRF	0900-0115pm

Course Credits: 2

Schedule For: 0929377 Mandley, Dontrell

Term: Fall 2025/Cont Prof Edu

SUBJ	CRSE	SEC	COURSE TITLE	CREDS	ST	DAYS	START/STOP
LBS	8257	300	Solar Business/Technical Sales 2		RE	MTWRF	0900-0115pm

Course Credits: 2

Schedule For: 0929383 Perez, Efrain

Term: Fall 2025/Cont Prof Edu

SUBJ	CRSE	SEC	COURSE TITLE	CREDS	ST	DAYS	START/STOP
LBS	8257	300	Solar Business/Technical Sales 2		RE	MTWRF	0900-0115pm

Course Credits: 2

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DUE: 05-DEC-2025

Schedule For: 0929384 Perkins, Amelia

Term: Fall 2025/Cont Prof Edu

SUBJ	CRSE	SEC	COURSE TITLE	CREDS	ST	DAYS	START/STOP
LBS	8257	300	Solar Business/Technical Sales 2		RE	MTWRF	0900-0115pm

Course Credits: 2

Schedule For: 0929385 Stiegler, Ken

Term: Fall 2025/Cont Prof Edu

SUBJ	CRSE	SEC	COURSE TITLE	CREDS	ST	DAYS	START/STOP
LBS	8257	300	Solar Business/Technical Sales 2		RE	MTWRF	0900-0115pm

Course Credits: 2

Schedule For: 0929373 Taylor, Jennifer

Term: Fall 2025/Cont Prof Edu

SUBJ	CRSE	SEC	COURSE TITLE	CREDS	ST	DAYS	START/STOP
LBS	8257	300	Solar Business/Technical Sales 2		RE	MTWRF	0900-0115pm

Course Credits: 2

* * * CONTINUED * * *

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0760344
DUE: 05-DEC-2025

Summary Billing Information

Students:

ID	Name	Student Total
0929372	Carreno, Miguel	809.00
0929374	Clark, Michael	809.00
0929390	Collins, Roland	809.00
0929375	Costello, Clayton	809.00
0929376	Henry, Hailey	809.00
0689894	Janikowski, Rebecca	809.00
0929377	Mandley, Dontrell	809.00
0929383	Perez, Efrain	809.00
0929384	Perkins, Amelia	809.00
0929385	Stiegler, Ken	809.00
0929373	Taylor, Jennifer	809.00
Total Due		8,899.00

Maria Sedano <sm28357@harpercollege.edu>

[External] College of DuPage-CE Fall 2025 Invoice

Maria Sedano <sm28357@harpercollege.edu>

Wed, Nov 5, 2025 at 10:02 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Good afternoon,

Attached is the Fall 2025 semester invoice. Please feel free to contact me if you have any questions regarding the invoice.

Thank you,

Maria Sedano

Student Accounts Representative II

Harper College

1200 W Algonquin Rd

Palatine, IL 60067

847-925-6151

1 attachment

College of DuPage-CE Fall 2025 Statement.pdf

From: [College of DuPage](#)
To: [Bahr, Rebecca](#)
Subject: [External] SYSTEM MESSAGE - Transaction 4771020 - 10/23/2025 15:33-Bahr-Harper College
Date: Tuesday, October 28, 2025 3:18:17 PM

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear Rebecca,

The following Transaction is complete. Since this is a confirming request, no additional action is required. A copy of the order is included below for your information.

Transaction #: 4771020
Transaction Name: 10/23/2025 15:33-Bahr-Harper College
Release Method: ConfirmingRequest
Order Type: Purchase Order (PO)

If you have any questions, please contact your system administrator for assistance.

Thank you,
ESM Solutions Customer Support

[purchase order](#)



Harper College
1200 W Algonquin Rd
Palatine, IL 60067
United States
Attn: Cristina Willard
Phone: 847-925-6834

Date: 10/28/2025
Purchase Order #: P0020155
Transaction #: 4771020
Requested By: Rebecca Bahr
Requester Email: bahrr@cod.edu
Authorized By: Amber Kalish

Blanket Order:

Ship To

College of DuPage
College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: Rebecca Bahr
Phone: 630-942-2238

Bill To

College of DuPage
College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: invoicing@cod.edu
Phone: 630-942-2228

Order Comments:

Line #	Item #	Description	UOM	QTY	Unit Price	Line Total
1		Instruction for Solar Business and Technical Sales course from October 1 to 9, 2025 virtually by Kyle Bryer - Harper Community College adjunct. - 11 students (Michael Clark, Hailey Henry, Roland Collins, Ken Steigler, Rebecca Janikowski, Dontrell Mandely, Jennifer Taylor, Efrain Perez, Clayton Costello, Amelia Perez, Miguel Carrero)	Each	11	809.00 USD	8,899.00 USD
<i>Ship To Attn: Rebecca Bahr</i>						

Subtotal: 8,899.00 USD
Tax: 0.00 USD
S & H: 0.00 USD
Order Total: 8,899.00 USD

General Terms

PLEASE NOTE: ALL SHIPMENTS ARE REQUIRED TO BE DELIVERED TO WAREHOUSE SERVICES. FAILURE TO COMPLY WILL JEOPARDIZE OR DELAY THE PAYMENT PROCESS.

EXCEPTIONS WITH PRIOR APPROVAL BY PROCUREMENT SERVICES WILL PRINT ON THE P.O.

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices in PDF format. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu with **only one PDF document per email**. For questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer weekly. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under a separate cover that outlines the set-up instructions, your log-in, and your temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once a month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by the College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, and 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics.
13. This Agreement is the entire agreement between the College of DuPage ("Customer") (including Customer's employees and other End Users) and Vendor ("Seller") unless specifically indicated and supported by previously mutually approved terms. In the event that Seller enters

into terms of use agreements or other agreements, policies, or understandings, whether on Seller's purchase order, website, electronic, click-through, verbal or in writing, with Customer's employees or other End Users, such agreements shall be null, void and without effect, and the terms of this Agreement shall apply. The customer will not be bound to any other terms and conditions set forth in any documents, agreements, or policies posted on the Seller's website unless such terms and conditions are also set forth in this Agreement. Seller may not unilaterally change any term or condition of this Agreement.